

Yellow Medicine County Board Meeting Minutes

April 9, 2019

Chairman Greg Renneke called this regular meeting of the Yellow Medicine County Board to order at 9:00 a.m. with Commissioners Glen Kack, Gary Johnson, Ron Antony, John Berends and Greg Renneke present. Also present were County Administrator Angie Steinbach, County Attorney Keith Helgeson, Finance and Administration Deputy Ashley Soine, Advocate Tribune reporter Noah Lusti and Marshall Independent reporter Jim Muchlinski.

Pledge of Allegiance

Approve Agenda 04-09-19-01 Motion by Commissioner Antony and seconded by Commissioner Berends to approve the agenda with the following addition: add language to the PERA Phased Retirement Option motion (03-26-19-12) on the March 26, 2019 County Board meeting minutes. Motion carried with all voting in favor.

Consent Agenda 04-09-19-02 Motion by Commissioner Johnson and seconded by Commissioner Antony to approve the consent agenda items as follows: March 26, 2019 County Board meeting minutes (with the additional language to the 03-26-19-12 motion); State of Minnesota Federal Boating Safety Supplemental Equipment Grant Agreement; Canby Golf Course liquor license; April 3, 2019 Special Board meeting minutes; hiring of Nick Peterson as Seasonal Parks Maintenance, his start date is TBD; hiring of Carrie Ryer as a full-time Administrative Secretary in Family Services, her start date is May 13, 2019; request to replace the part-time (25 hours/week) Administrative Secretary in Family Services; request to advertise for seasonal highway positions. Motion carried with all voting in favor.

Citizen Comments None

Approval of Disbursements/Review Auditor's Warrants 04-09-19-03 Motion by Commissioner Johnson and seconded by Commissioner Berends to approve the commissioner warrants for the following amounts: \$8,766.83 Ditch Fund, \$48,624.10 Revenue Fund, \$55,344.34 Road & Bridge Fund, \$52,530.66 Human Services Fund; and acknowledged review of the Auditor's warrants. An itemized listing of all warrants over \$2,000 and an aggregate total for warrants under \$2,000 are published on the County website under the Finance & Administration Department. Motion carried with all voting in favor.

Commissioners' Report Commissioner Renneke reported on PACT for Families, Soil and Water Conservation District and Special Board meeting. Commissioner Antony reported on Emergency Communication Board, Drug Court meeting, Special Board meeting, Sentence to Serve meeting and One Watershed One Plan. Commissioner Johnson reported on Special Board meeting, Drug Court meeting, Prairie Lakes, Personnel Committee meetings, Upper Minnesota Valley Regional Development Commission, Prairie Five, Water Task Force meeting, Sentence to Serve meeting, 6W Community Corrections and Area Transportation Partnership. Commissioner Berends reported on Special Board meeting, Countryside Public Health, Historical Society, flood preparation meeting, Southern Prairie Finance Committee, Southern Prairie Community Care, Prairie Waters and Law Library meeting. Commissioner Kack reported on Special Board meeting, Personnel Committee meetings, Safe Communities Coalition (at MnWest) and Adult Mental Health Local Advisory Committee.

Administrator Steinbach's report included meetings attended, current projects being worked on and future meetings to attend. Administrator Steinbach's report is included in the Board packet.

Regular Agenda

Carrie Bendix, Executive Director for the Southwest Minnesota Private Industry Council, gave an update.

The board recessed for break at 10:22 a.m.

The board reconvened at 10:37 a.m.

Brad Odegard, District Supervisor and Scott Jakobs, Sentence to Serve Crew Leader, gave an update on the Sentence to Serve program.

Sentence to Serve 04-09-19-04 Motion by Commissioner Antony and seconded by Commissioner Kack to approve continued participation in the Sentence to Serve program over the next biennium and providing Yellow Medicine County's share of the financial contribution amount to 6W Community Corrections (3.5% increase for each year). Motion carried with all voting in favor.

Larry Stoks, General Maintenance Supervisor, discussed the County's weed spraying program. Mr. Stoks recommended continuing to use Curtail as the weed spray and to also combine the regions from four to three and will spray every three years. The Board supported the recommendation.

Highway Accounts Receivable 04-09-19-05 Lacey Rigge, Finance Manager, discussed the request to write off old highway account receivables. Motion by Commissioner Antony and seconded by Commissioner Berends to write off \$2,818.07 in delinquent account receivables in the Highway Department. Motion carried with all voting in favor.

Ditch Funding 04-09-19-06 Chris Balfany, Planning and Zoning Administrator/Ditch Inspector and Lacey Rigge, Finance Manager discussed ditch funding. Motion by Commissioner Antony and seconded by Commissioner Berends to authorize the General Revenue Fund to advance/loan \$500,000 at 4% APR interest to the Ditch Fund to cover the County Ditch Improvement costs. Funds will be repaid to the General Revenue Fund when funds become available in the Ditch Fund or by bonds issued at a later date. Motion carried with all voting in favor.

County Purchasing Policy 04-09-19-07 Lacey Rigge, Finance Manager, discussed the county purchasing policy. Motion by Commissioner Johnson and seconded by Commissioner Berends to approve the updates to the County Purchasing Policy as presented. Motion carried with all voting in favor.

Emergency Management Plan Update 04-09-19-08 Casey Namken, Emergency Manager, discussed the Upper Minnesota Valley Regional Development Commission's proposed Emergency Management Plan update cost. Motion by Commissioner Johnson and seconded by Commissioner Antony to approve the \$800 allocation to the Upper Minnesota Valley Regional Development Commission to submit the application for funding the plan updates. Motion carried with all voting in favor.

Casey Namken, Emergency Manager, gave an update on Yellow Medicine County flooding.

Resolution #12-2019 04-09-19-09 Motion by Commissioner Johnson and seconded by Commissioner Kack to approve resolution #12-2019 for the Family Homeless Prevention and Assistance Program. Yellow Medicine County agrees to support United Community Action Partnership in its application and implementation of the proposed Family Homeless Prevention and Assistance Program for the period of July 1, 2019 to June 30, 2021. Motion carried with all voting in favor.

Opioid Litigation 04-09-19-10 Keith Helgeson, County Attorney, presented information on whether or not the County would be interested in a law firm to represent them in an opioid lawsuit. Motion by Commissioner Johnson and seconded by Commissioner Antony to table the discussion to a future board meeting. Motion carried with all voting in favor.

County Attorney Intern 04-09-19-11 Motion by Commissioner Johnson and seconded by Commissioner Antony to approve Madisen Goetz as a summer intern in the County Attorney's Office. She will start on May 13, 2019 and the internship will be for 400 hours. Motion carried with all voting in favor.

Asbestos Certification Proposals 04-19-19-12 Janel Timm, Property and Public Services Director, presented two proposals for asbestos inspection/certification. Motion by Commissioner Johnson and seconded by Commissioner Berends to approve the low quote from Apex Envirocare, LTD in the amount of \$4,886 and to authorize Ms. Timm to sign the proposal. The approval is contingent upon including an indemnity clause as well as the City of Clarkfield to approve the proposal. Motion carried with all voting in favor.

HRA Board 04-09-19-13 Motion by Commissioner Johnson and seconded by Commissioner Berends to reappoint Ron Antony to a five-year term as commissioner on the Housing and Redevelopment Authority Board of Yellow Medicine County effective May 1, 2019. Motion carried with all voting in favor.

The board recessed for lunch at 11:44 a.m.

The board reconvened at 12:35 p.m.

Department/Program Updates

Sharon Hendrichs and Jessi Jeppesen, Restorative Justice, gave a department update.

Tyler Wagner, temporary Restorative Justice Program Assistant, was introduced to the board.

Regular Agenda (continued)

Close Meeting 04-09-19-14 Motion by Commissioner Antony and seconded by Commissioner Kack to close the meeting at 12:53 p.m. The meeting was closed pursuant to Minnesota Statute 13D.05 based upon the attorney-client privilege to discuss a Human Rights Charge and to discuss the merits of the case and potential mediation. Those present were the County Board members, County Administrator Angie Steinbach, County Attorney Keith Helgeson and County Finance and Administration Deputy/HR Coordinator Ashley Soine. Motion carried with all voting in favor.

Open Meeting 04-09-19-15 Motion by Commissioner Antony and seconded by Commissioner Berends to open the meeting at 1:39 p.m. Motion carried with all voting in favor.

Mediation Option 04-09-19-16 Motion by Commissioner Antony and seconded by Commissioner Berends to give MCIT the authorization to participate in the Minnesota Department of Human Rights' Mediation program under the terms as discussed. Motion carried with all voting in favor.

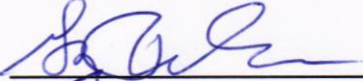
Other Business None

Informational February and March Vendor Payments

Review of Upcoming Meetings and Events The Board reviewed upcoming meetings and events.

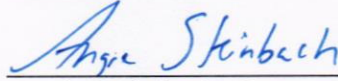
Adjourn 04-09-19-17 Motion by Commissioner Antony and seconded by Commissioner Berends to adjourn at 1:41 p.m. Motion carried with all voting in favor.

Witness:



Greg Renneke, Chair

Attest:



Angie Steinbach, County Administrator